

Missouri Valley Community Action Agency

BOARD ROLES AND RESPONSIBILITIES

As you consider serving on the MVCAA Board of Directors, please review this checklist of responsibilities expected of Board members.

- Believing in the mission of the agency and being committed to communicating it to the public. Agency mission is "To engage communities and coordinate resources to improve the lives of people experiencing poverty."
- Attending regular Board meetings
- Assisting in setting agency goals and defining strategies that will enable the agency to achieve its mission, e.g., serving on program committees, participating in needs assessments, helping plan projects, working on long-range strategy planning, etc.
- Mobilizing resources
- Helping publicize the work of the agency and establishing alliances within the community on behalf of the agency
- Fully participate in the Board decision-making process

Should you be chosen as a member of MVCAA Board of Directors, you will have these additional responsibilities:

- Review all agency programs and budgets, and ensure compliance with the conditions of all grants and contracts
- Participate in meetings of your assigned committee
- Review and approve agency personnel policies and by-laws
- Support the Executive Director and review his/her performance
- Generate vision and long-term growth for the agency